



## **Remote Support Volunteer Tutor**

### **Objectives**

To engage in weekly video calls (through Zoom) with a LEAH client, engaging them in specific topics to improve their English conversational skills

### **Role description**

- Following LEAH guidance and policies to make weekly contact with LEAH client or clients
- To have a conversation with the client using the guidance in the volunteer information pack to assist them to improve their conversational English
- To feedback to the LEAH coordinators any concerns or safeguarding issues

### **Training**

Following a successful interview, volunteers will receive a bespoke online training course designed for our remote support volunteer role.

The course will be for five weeks and each weekly session is between 2 and 2.5 hours. It covers the speaking and listening skills needed to support a client to improve their English as well as LEAH policies and procedures and the role of the tutor.

Ongoing support for volunteers will be provided by our highly experienced coordinator team.

### **Disclosure and Barring Service (DBS)**

As a volunteer working with adults at risk, you will be required to have a DBS disclosure. We will organise this and there will be no cost to you.

Having a criminal record does not necessarily prevent you from volunteering. You can discuss any issues regarding the DBS with the Services Manager or Volunteer Coordinator and in complete confidence.

### **LEAH 1:1 home tutoring**

LEAH's intention is that we will resume 1:1 home tutoring with our clients in the near future. Our remote support volunteers will have the opportunity to access additional training so they can continue to support our clients in person. However, there is no requirement to carry out home tutoring and volunteers can continue to tutor remotely if they wish.